

## GENERAL INFORMATION

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(Subject to change without notice)

**Company and Stage Management Offices** for each venue are available on request to the Events Manager.

**Dressing Room Accommodation** allocated for each venue is available on request to the Events Manager.

**Soundproofed Practice Rooms** are available on request to the Events Manager.

**Band Rooms** with change facilities, toilets and instrument storage are located under the Lyric Theatre, Concert Hall and Playhouse stages.

**Rehearsal Areas** are available on request to the Venue Hire Manager.

**Conference Facilities** are available on request to the Venue Hire Manager.

**Recording and Broadcast Facilities** are available on request to the Venue Hire Manager.

**Wardrobe Facilities in the Lyric Theatre and Playhouse.**

Wardrobe facilities are available on request to the Manager Staging.

**Stage Door Security** is provided.

A complete listing of all persons requiring back stage access is to be forwarded to the Events Manager at least ten working days prior to an event entering the Centre, for the preparation of security passes.

Security passes must be prominently worn at all times in order to gain access to the Centre.

## CAR PARKING

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Car parking facilities are available within the Queensland Cultural Centre environs and arrangements for the use of these facilities can be made by contacting the Queensland Cultural Centre Trust Car Park direct on (07) 3840 7940.

## PRODUCTION SERVICES UNIT CHARGES

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Each venue is hired complete with an allocation of equipment included in the rental.

A charge is levied for the use of additional and specialist equipment provided to hirers.

Charges will be set according to the market and it is requested that initial contact be made with the Managers: Audio/Visual, Lighting or Staging to ascertain rental costs.

## **BROADCAST AND RECORDING CHARGES**

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### **Television, Film, Live or Taped / Audio, Live or Taped:**

Broadcast Fee – P.O.A. from Venues Department.

A Broadcast Allowance may be payable to employees involved in an event. Please request further information from Event Managers.

OB Dock service fee for outside broadcast vehicles - \$250 plus GST

## **LOADING DOCKS**

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### **Scenery Dock** (Common to all Venues)

Electrically lifted door **5.0m high x 6.5m wide**  
Dock height for loading purposes **1 270mm**  
Load-in facility is capable of accepting two (2) articulated vehicles at one time  
Both vehicles, once docked, may be end-accessed, only one vehicle may be side-accessed  
Two overhead motorised cranes and a forklift are available  
Crane 1 **1 000kg SWL**  
Crane 2 **2 000kg SWL**  
Goods Lift **1.7m wide x 2.4m high x 5.0m long**  
(Services wardrobe, docks and dressing rooms)

### **OB Dock** (Common to all Venues)

Electrically lifted door **5m high x 6.5m wide**  
Dock height for loading purposes **1 260mm**  
Available power is 60amp three phase, N&E via Maraschel or Neilsen switched outlets

## **VIDEO FACILITIES**

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Venue stage views are distributed throughout the centre.

Digital recording, editing and presentation facilities are available.

Detailed information is available on application to the Manager Audio/Visual.

## **STAGE AND ORCHESTRA EQUIPMENT**

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- Music stands
- Orchestra chairs
- Conductor podiums and stands
- Stage rostra
- Lecterns
- General purpose chairs

Additional stage furnishings are available for hire on request to the Manager Staging.

## **MUSICAL INSTRUMENTS**

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A selection of pianos including a Steinway D Concert Grand, Kawai Grand pianos of varying sizes and a Hubbard and Broekman Harpsichord are available on request.

All Pianos and Harpsichord are tuned to concert pitch A440.

The Concert Hall Klais Grand Organ is tuned to A442.

All instruments are tuned by QPAC approved tuners to client requirements.

All requirements for the musical instruments are to be directed to the Events Manager.

# WORKPLACE HEALTH AND SAFETY

## ELECTRICAL TESTING AND TAGGING

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All portable electrical equipment, used in or brought into the Centre is required to be tested and tagged as per the Queensland Electrical Safety Act.

For further information please contact the Manager Lighting.

## SAFETY IN THE WORKPLACE

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The Trust vigorously upholds legislation in regard to safety in the Workplace and will not allow any practices, which are considered unsafe.

For further information please contact the Events Manager.

## PYROTECHNICS, FIREARMS AND NAKED FLAME

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Subject to testing and approval by relevant authorities, pyrotechnics, firearms and naked flame may be used in productions.

It should be noted that the use of any pyrotechnics in Queensland is covered by new legislation that requires a licensed (in Queensland) Pyrotechnics Operator

For further information please contact the Events Manager.